

JERICHO UNION FREE SCHOOL DISTRICT
99 CEDAR SWAMP ROAD
JERICHO, NEW YORK 11753-1202
516-203-3600

HENRY L. GRISHMAN
SUPERINTENDENT OF SCHOOLS

VICTOR P. MANUEL,
ASST. SUPERINTENDENT-BUSINESS AFFAIRS

TRACY GILET
DIRECTOR OF FOOD SERVICE

September 16, 2014

Dear Parents & Guardians:

Jericho Union Free School District is pleased to announce the implementation of an automated point-of-sale food service system beginning October 1, 2014. Using a secure on-line service, this system allows you to deposit money directly from your bank account via e-check (no fee) or credit card (convenience fee of 3.5% of transaction total) to your child's food account. If you do not use this service, students will still have the option to 'pay as they go' as they did in the past.

Once set up, your account will enable you to keep track of all your children's purchases in the cafeteria (even if money is not being deposited online); view current balances; and receive e-mail alerts when balances are low. One account will service all of your children.

To set up an account and make payments, please follow the directions below (monies deposited prior to October 1, 2014 will be available on your children's account beginning October 1, 2014; monies deposited after October 1, 2014 will be available on your children's account the next school day):

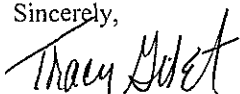
1. Have your children's identification numbers available.
2. Go to jerichoschools.org and click on the **ScholarConnect** link on the front page of our website.
3. Select **New User? Click Here** and follow steps to register (There is a drop down menu to choose your school. Scroll down and choose either Cantiague Elementary School, Jackson Elementary School, Seaman Elementary School, Jericho Middle School, or Jericho High School).
4. Click on "FAQ" for detailed instructions about using this website.

When purchasing lunch and/or other items in the cafeteria, students in grades 6 through 12 will keypunch their five digit student identification numbers into a keypad as they enter the food service line to access their account and make a purchase. Elementary school students will be identified by classroom as they enter the food service line. Your child's name and photo will be displayed to ensure the correct account is being charged.

All students qualifying for meal assistance will continue to be treated with courtesy and confidentiality.

We will be available to answer any questions you may have about our new point-of-sale method of payment. Please contact the Child Nutrition Office at 516-203-3600 ext. 3258 or 3333.

Sincerely,



Tracy Gilet
Director of Food Services