Navigating the OASYS SYSTEM

Part I: Basic Setup

Navigate to the OASYS/My Learning Plan website http://www.mylearningplan.com
Sign in using your school email address and the password you were given by administration.

This is your main screen.
*Any time you need to return to this page click on the Orange Learning Plan button on the top right. All reports can be accessed from this page.

*These sections will be blank until a report is created. At that time a “My Evaluations” link will appear in the left hand column, which will also allow you to view your reports.

After you log on, please click on Change Password and change it to something only you know. You can use any combination of letters and numbers. Click SUBMIT when finished.

You can update your User Profile which will allow you to update your basic information as well as Email Notification Preferences.
Part II: Understanding Your Part After An Observation:

Report of Classroom Observation

User Information
Name: 
Building: None
Grade: None
Assigned Administrator: BAUER, BARBARA
Submitted By: BAUER, BARBARA
Finalized By: NA

Department: None
Evaluation Type: Non-Tenured Y Y Y
Date Completed: 2/16/2012 3:04:13 PM
Date Acknowledged: Unacknowledged
Evaluation Cycles: 3/09/2012 - 6/09/2012

Lesson Summary:
Print a lesson summary.

Click here to view the NYSUT Rubrics

Standard I: Knowledge of Students and Student Learning
This is a fail for Standard I.

Standard II: Knowledge of Content & Instructional Planning
This is a fail for Standard II.

Standard III: Instructional Practice
This is a fail for Standard III.

Standard IV: Learning Environment
This is a fail for Standard IV.

Standard V: Assessment for Student Learning
This is a fail for Standard V.

Recommendations:
Print a lesson summary.

*This signature indicates that the teacher and supervisor together discussed this observation. It does not necessarily denote agreement with all factors.
Clicking the Acknowledge button is equivalent to an electronic signature.

Part III: Understanding Your Part for School Year Goals:

Annual Goals

User Information
Name: 
Building: None
Grade: None
Assigned Administrator: BAUER, BARBARA
Submit By: BAUER, BARBARA
Finalized By: NA

Department: None
Evaluation Type: Non-Tenured Y Y Y
Date Completed: 2/16/2012 3:04:13 PM
Date Acknowledged: Unacknowledged
Evaluation Cycles: 3/09/2012 - 6/09/2012

Date: 2/16/2012
Course(s):
Based on your own reflection, feedback from supervisors, and any school or district initiatives, what goal(s) do you identify? What is an area of knowledge or skill that you would like to strengthen?
1.
2.
3.

What would success on these goals look like? What would count as evidence of success?

Resources and/or Activities

Comments (1)
This is a test.

Part IV: Done?

LearningPlan

Once you are done either press the Orange Learning Plan button to return to the main page or press the log out button.

After your class observation takes place and this information becomes visible you will be able to read through the comments that were made regarding your lesson. The options you have for completing this report is to Acknowledge and/or comment.

Acknowledging:
This is your ELECTRONIC SIGNATURE. When you click this, it acts as your actual signature.

Comment:
This action allows you to comment on your observation. **As in the past, comments should be used as attaching a statement to the observation. Minor editing or revisions can be discussed with your administrator.

You will be working with your Administrator to compete your Annual Goals. The only action you will have once completed will be to Print or submit a comment. *Again please follow the guidelines from above regarding any comments.